

## Activity Type

Speaking Activity:  
asking and answering  
questions from prompts,  
communicative practice

## Focus

Making, accepting and  
declining requests

## Aim

To practice making,  
accepting and declining  
requests.

## Preparation

Make one copy of the  
worksheet for each  
student.

## Level

Pre-intermediate (A2)

## Time

30 minutes

## Introduction

In this communicative making requests activity, students make, accept and decline requests and try to find classmates who are free to help them with five tasks.

## Procedure

Give each student a copy of the worksheet.

Tell the students to write five tasks they plan to do and need help with in the diary on the worksheet, e.g. wash the car, clean the house, etc.

Next, draw the students' attention to the language for making, accepting and declining requests at the bottom of the worksheet.

Review and practice the language with the class.

Students then go around the class making requests to find classmates who are free to help them with their five tasks, e.g. 'Could you help me wash my car on Tuesday afternoon?'

Students also fill in the rest of their diary with tasks that their classmates have asked them for help with.

If a student is free, they accept the request and write the task information in their diary. The student also signs their name in the square under the task on their partner's worksheet.

If a student already has something to do, they decline the request and give their reason, e.g. 'I'm sorry, I can't. I'm helping Tim clean his house'.

Each student may have no more than one signature from the same person.

The first student to find classmates to help them with their five tasks wins.

Afterwards, continue the activity to see who can complete their diary with the most tasks.

**A. In the diary, write five tasks you plan to do and need help with, e.g. wash the car, clean the house, etc.**

	Morning	Afternoon	Evening
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			

**B. Now, make requests and find students who are free to help you with your five tasks. When a student agrees to your request, they sign their name in the square.**

**If you are free to help a classmate, accept their request and write the task in your diary. If not, decline the request and give your reason.**

Making a request	Accepting a request	Declining a request
Can you...? Could you...?	Yes, I can. Sure, no problem.	I'm sorry, I'm busy. I... I'm sorry, I can't. I...